HIP DIY Native Landscaping Project
Whatcom County Application

Complete each section applicable to your project.

| ☐ | I have defined the **total** area that will be converted into native landscaping. |
| ☐ | Native landscaping will replace **_______** ft² of lawn/existing landscape and/or **_______** ft² of impervious surface |
| ☐ | My property has existing forest and/or native landscaping. |
| ☐ | If any of my planting is in the public road right-of-way, I have received and attached written approval from Whatcom County. |
| | **The size of the area of the right-of-way I plan to landscape is **_______** ft². |
| ☐ | I have selected a vegetation layer combination for each of my unique planting areas (e.g., right-of-way area, front yard, back yard, etc...) and used a HIP planting worksheet to calculate the minimum number of plants and yards of mulch required for each planting area. |

**Attachments**

☐ Whatcom County Natural Resource Notification of Activity Form
☐ Whatcom County DIY Native Landscaping Project Standard Sediment Erosion Control Measures
☐ Copy of email granting permission to plant in the County right-of-way (if applicable)
☐ Proposed improvements map showing the location of each unique planting area with area labeled in square feet
☐ Planting worksheet(s) with proposed plant list for each unique planting area (total proposed plants may exceed the minimum required).
Natural Resource Notification of Activity

Required Application Fee: See current Unified Fee Schedule

Note: Per UFS 2843 all permits and applications are subject to a 3% Technology fee. The 3% fee is calculated on the permit/application fees due.

Make checks payable to Whatcom County Planning and Development Services

For Administration Use

Permit#(s)

Date Stamp

Received by:

Receipt #: Date Paid: Total Fees:

Reviews: ☐ CA Wetland/HCA ☐ CA Geo Hazards ☐ Flood ☐ Watershed ☐ Shoreline

*Note: All tree removal within 200-feet of a regulated shoreline is subject to the applicable shoreline permit.

Notice of work to be performed in or near a Critical Area or Water Resource Special Management Area in compliance of the Whatcom County Code 16.16.235 and 20.80.735. This Notification should be submitted to the Whatcom County Planning and Development Services at least 10 working days before proposed starting date. No work shall commence until approval from Whatcom County is received. Review of this proposed activity may result in the requirement for a permit such as land disturbance, shoreline, etc. You will be notified if permits will be required for the proposed activity.

Notice of Activity Number (WCC16.16.235 Section A-K)
Check the Notice of Activity Number below that best describes your project.

☒ 2. Maintenance of existing infrastructure ☐ 7. Routine Site Investigation
☐ 3. Select Vegetation Removal ☐ 8. Household herbicides, Pesticides
☐ 5. Cleaning, Pruning, Revegetation of buffer ☐ 10. Alteration or Removal of Beaver Structures Less than 2 years old

Agent/Contact Name: ____________________________ City ____________________________

State ______ Zip Code ______ Phone #

Fax # Email ____________________________

Property Owner Name: ____________________________ City ____________________________

State ______ Zip Code ______ Phone #

Fax # Email ____________________________

Natural Resource Notification of Activity

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January 2019
**Property Information**

Site address ____________________________________________

Assessor's Parcel Number __________________________________

Parcels size: ______________________ in acres/square footage (if less than an acre please provide square footage)

Proposed start date ______________________ Proposed finish date ______________________

Type of affected Critical Area and/or watershed _________________________________________

Describe activity to be conducted (if more space is needed attach additional information sheets). Provide a site plan with this notification. Clearly identify location of proposed activity on the site.

Install Lake Whatcom Homeowner Incentive Program native landscaping project.

I / We understand this work and/or activity may have adverse effects on the Critical Area and/or watershed processes, and acknowledge that special care must be taken to reduce or eliminate adverse effects. Effective sediment and erosion control measures must be installed and disturbed areas shall be restored as near as possible to the previous condition.

Description of sediment erosion control measures and/or restoration

See Attached Whatcom County DIY Native Landscaping Project Standard Sediment Erosion Control Measures.

**SCALED SITE PLAN REQUIRED**

- The following information must be put on the scaled site plan and be consistent across the site plan.
  - All buildings, existing and proposed.
  - Parking, access roads and driveways.
  - Critical areas (e.g.: wetlands, streams) located.
  - Ditches.
  - Property lines, corner pins.
  - Topography (contours, slope grade).
  - Utilities.
  - Erosion and Sedimentation Control Measures.
- Show any trees that are to be removed.
- **Incomplete or inadequate site plan can significantly delay processing.**
  *(Note: Incomplete applications are not accepted)*

I / We the undersigned acknowledge and accept the responsibility for the progress and completion of this project. Any unforeseen problems or plan changes will immediately be brought to the attention of the County Technical Administrator.

Agent/Contact ___________________________ Date __________________

________________________
Print Name

________________________
Property Owner ___________________________ Date __________________

________________________
Print Name

Natural Resource Notification of Activity  
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January 2019
Whatcom County DIY Native Landscaping Project

Standard Sediment Erosion Control Measures

1. Mulch will be stockpiled in a location where it will not enter any waterway (e.g., catch basin, ditch, stream, or lake).
2. Supplies (e.g., tarps & weights) will be available to cover mulch stockpiles to prevent erosion in the event of a rain or wind storm. Stockpiles will be secured prior to a storm event.
3. Ground disturbing activities will be limited to removing weeds, plants, and debris as need prior to mulching and digging individual holes for each plant.
4. Disturbed soils will be covered by at least 4 inches of mulch.
5. Delivery vehicles will stay on durable, non-erodible surfaces to avoid tracking sediment onto driveways, streets, or alleys.
6. If sediment is tracked off site, the affected area will be cleaned thoroughly at the end of each day, or more frequently as necessary, by shoveling or sweeping the sediment to a secure location (e.g., mulched planting area).

Additional Measures:
If needed, describe additional sediment and erosion control measures for this project below.
<table>
<thead>
<tr>
<th>Groundcovers</th>
<th>Shrubs</th>
<th>Trees</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
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### Step 1: Calculations
- Enter planting area size: select vegetation layer combination. Calculate minimum yards of much and minimum plant numbers.

### Planting Area Description
(e.g., front yard, side yard, back yard, etc.): __________

### Owner Name: __________

### Address: __________
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<td><strong>#</strong> of Existing Shrubs:</td>
<td><strong>#</strong> of Existing Trees:</td>
</tr>
<tr>
<td><strong>Species Name</strong></td>
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<td><strong>Species Name</strong></td>
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<tr>
<td>NN</td>
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Step 1: Calculations: Enter planting area size; select vegetation layer option; calculate minimum yards of mulch and minimum plant numbers.

**Planting Area Description (e.g., front yard, side yard, back yard, etc.):**

**Parcel #:**

**Address:**

**Owner Name:**

**HIP Native Landscaping Planting Worksheet**
### HIP Native Landscaping Planting Worksheet

**Step 1:** Calculate. Enter planting area size. Select vegetation layer option: calculate minimum yards or much and minimum plant numbers.

<table>
<thead>
<tr>
<th>Planting Area Description (e.g., front yard, side yard, back yard, etc.):</th>
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<th>Address:</th>
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</tr>
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**Step 2:** Plant List. Enter the number of existing plants. List plant name and quantities to be installed. Use name as written on the HIP native plant list.

**Step 3:** Complete scientific name (genus species). Note if a plant is non-native with NN (up to 10% max of new plants, not reimbursable).

### Minimum Planting Density

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</table>

### D

- **Tree and Groundcover Only (No Shrub)**
- **Shrub and Groundcover Only (No Tree)**

### C

- **Tree, Shrub, and Groundcover**
- **Shrub and Groundcover Only (No Tree)**
- **Tree and Groundcover Only (No Shrub)**

### B

- **Tree, Shrub, and Groundcover**
- **Tree and Groundcover Only (No Shrub)**
- **Shrub and Groundcover Only (No Tree)**

### A

- **Tree, Shrub, and Groundcover**
- **Tree and Groundcover Only (No Shrub)**
- **Shrub and Groundcover Only (No Tree)**
- **Minimum Planting Density**

- **Vegetation Layer Combination Option**